



AGENDA ITEM NO:3

Cabot, Clifton & Clifton East Neighbourhood Partnership 25th June 2013

- Title:** Cabot, Clifton & Clifton East Neighbourhood Partnership AGM report
- Report of:** Nick Christo (Area Coordinator) & Patricia Jones (Democratic Services Officer)

RECOMMENDATIONS

1. To confirm the NP membership and decide on the chairing arrangements for 2013-14
2. To confirm the NC and NP terms of ref and the NC financial operating framework.
3. To notes the devolved budgets and influence on services
4. To agree the meeting schedule including subgroups and forums
5. To note the financial statement and expenditure from 2012-13
6. To note the dates for updating the NP action plan and communications plan

1. Membership and chairing arrangements

1.1 Each Neighbourhood Partnership comprises :-

- (a) The Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)
- (b) Local resident representatives who are chosen by election/nomination/volunteering
- (c) Representatives of local organisations and services

The membership of the Cabot, Clifton & Clifton East NP will be decided at the meeting.

2. Terms of Reference and Financial Operating Framework

2.1 The Neighbourhood Committee and Neighbourhood Partnership Terms of Reference remain the same as 2012-13, but will be reviewed this year as part of the NP review (see agenda Item 11). The NC and NP Terms of Reference are available on the council website or from the Area Coordinator.

2.2 The financial operating framework for the NC remains the same as 2012-13 and is available on the council website or from the Area Coordinator.

3. Devolved budgets and influence on services 2013-14

3.1 The Cabot, Clifton & Clifton East NP devolved budgets are:

Budget	2013-14 budget	Amount carried forward (unallocated)	Total
Highways maintenance budget	TBC	£63,000 (Footways)	£63,000 (Footways)
Local traffic schemes budget	£27,500	£0	£27,500
Wellbeing budget	£30,000	£8,101	£38,101
Clean and Green budget	£1500	£545.92	£2,045.92
S106 budgets	£425,139.64	£425,139.64	£425,139.64
Community Infrastructure Levy	Not yet known	N/A	N/A

3.2 The Cabot, Clifton & Clifton East Neighbourhood Partnership currently has influence on the following services:

- Influence on BCC Neighbourhood Officers and PCSOs through Neighbourhood Working priorities
- Influence on the council's waste and street cleaning contract.
- Influence on the council's grounds maintenance service
- Parks Investment Plan Prioritisation

3.3 Further devolution and influence will be explored this year as part of the NP review (see agenda Item 11).

4. Meeting schedule 2013-14

The proposed meeting schedule for the CCCNP is:

Neighbourhood Partnership Meetings:

25th June 7.00pm - 9.00pm (The Pavilion)

22nd October 7:00 - 9:00pm

28th January 7:00 - 9:00pm

25th March 7:00 - 9:00pm

Clifton & Clifton East Neighbourhood Forum Meetings:

8th July 7:00pm -8:30pm (Clifton High School)

4th November 7:00pm - 8:30pm

10th February 7:00pm - 8:30pm

Cabot Neighbourhood Forum:

9th July 7:00pm - 8:30pm (City Hall)

5th November 7:00pm - 8:30pm (City Hall)

11th February 7:00pm - 8:30pm (City Hall)

5. Financial statement 2012-13

Please see appendix A for the financial statement for 2012-13 expenditure of the CCCNP.

6. NP priorities, action plan, communications plan

6.1 The CCCNP Neighbourhood Partnership has an action plan which sets out the work of the NP. The action plan will also contain the priorities for Neighbourhood Working for 2013-14. The CCCNP action plan is due to be updated in September 2013.

6.2 The CCCNP has a communications plan which sets out the community outreach and communications work that will take place in order to promote, encourage involvement and engage local people with the work of the NP. The CCCNP communications plan is due to be updated in September 2013.

CCCNP 2012-13 financial statement

APPENDIX A

	2012-13 budget (including money carried forward from previous years)	2012-13 allocation / expenditure	Unallocated budget being carried forward	Notes
Highways maintenance	£4,800 (surface dressing) + £63,000 (footways)	£5,288 (surface dressing)	£63,000 (footways)	Additional footways and Carriageway Surface Dressing budget TBC
Local traffic schemes	£37,994.29	£37,994.29 £0		
Wellbeing	£47,072.47	£38,971.47	£8,101	
Clean and Green	£2,200	£1,654.08	£545.92	
Section 106	£373,819.01	£150,856.46	£425,139.64	S106 is accumulated throughout the year hence the variance in budgets
CIL	N/A	N/A	Not known.	CIL was devolved in January 2013 but will take some time before money starts to become available to the NPs.

Full details of expenditure and individual allocations of budgets can be found on the CCCNP web pages or by contacting the Area Coordinator.